

**HUNTINGTON METHODIST CHURCH
STANDARD CONDITIONS OF HIRE OF CHURCH, LARGE & SMALL ROOMS,
KITCHEN**

If the **Hirer** is in any doubt as to the meaning of the following or Safeguarding implications the Property Steward or authorised representative should be consulted immediately.

- 1 THE HIRER** will during the period of the hiring be responsible for supervision of the premises, the fabric and the contents, their care, safety from damage, however slight, or change of any sort and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car parking arrangements so as to avoid obstruction of the highway and the adjoining properties.
- 2 THE HIRER** shall not use the premises for any purpose other than that described in the Hiring Agreement and shall not sub-hire or use the premises or allow the premises to be used for any unlawful purpose or in any unlawful way, nor do anything or bring on to the premises anything which may endanger the same or any insurance policies in respect thereof, nor allow the consumption of alcoholic liquor thereon.
- 3 THE HIRER** shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, the Local Magistrates' Court or otherwise, particularly in connection with any event which includes public dancing or music or other similar public entertainment or stage plays.
- 4 THE HIRER** shall indemnify the Church Council in the event of loss or damage to the Church premises or contents or resulting from any claim made by any third party arising out of bodily injury suffered by them or damage to their property caused by the Hirer's use of the premises.
- 5 A LONG TERM HIRER** should certify that a public liability policy with an approved insurance company has a limit of at least £1,000,000 and provides indemnity in accordance with the above paragraph 4 and will remain in force during the whole of the hiring of the premises. (Note: this paragraph does not apply to casual or one-off hiring).
- 6 THE HIRER** having signed the declaration that he/she is familiar with the Home Office Code of Practice "Safe from Harm" and the Church Council's Safeguarding Policy, will ensure that, during the period of hiring, these conditions are adhered to and remain the responsibility of the hirer for the duration of the hire.
- 7 IF THE HIRER** wishes to cancel the booking one week before the date of the event, the question of the payment or the repayment of the fee shall be at the discretion of the Church Council.
- 8 AT THE END** of the hiring or each daily period of hire the Hirer shall be responsible for leaving the premises and surrounds in a clean and tidy condition, properly locked and secured, key(s) returned and any contents temporarily removed from their usual positions properly replaced; otherwise the Church Council shall be at liberty to make an additional charge.
- 9 IN THE EVENT** of any part of the premises being rendered unfit for the use for which it has been hired, the Church Council shall not be liable to the Hirer for any resulting loss or damage whatsoever.
- 10 THE CHURCH COUNCIL** has the right to terminate the agreement forthwith if there is any breach by the Hirer of any of the term(s) of the agreement.
- 11 A LONG TERM HIRING AGREEMENT** may be terminated or varied by either party giving to the other four week's notice in writing.